

RESERVATIONS

Reservations can be made by calling [805] 781-5900 one year in advance. Permittee will receive a facility reservation permit and it will be the responsibility of the permittee to return required documents and payment by the specified date to confirm the reservation. Permittee is responsible for obtaining any and all required licenses, permits and clearances to hold proposed function.

TIMES

All functions taking place within the building shall cease by 12:00 midnight.

KEY

Permittee is responsible for picking up and returning the key. Keys will be available and must be picked up before 5:00pm on the business day before the event date. Keys must be returned after your event before your security deposit will be refunded. Keys are to be picked up at the Central Services Department building located at 1087 Santa Rosa St. in downtown San Luis Obispo (corner Higuera & Santa Rosa streets).

SECURITY

Permittee must arrange and pay for security guard services with County contractor whenever security guard services are required. A security guard must remain on premises until the building is closed. Security services shall include, but not be limited to, at least one uniformed peace officer per 100 people in attendance, with a minimum of four guards for events involving live entertainment and alcohol.

Main Hall/Right Wing & Stage



View from the stage looking at the Right Wing.



View of the stage located in the Main Hall.



COUNTY of SAN LUIS OBISPO CENTRAL SERVICES DEPARTMENT

1087 Santa Rosa St.
San Luis Obispo, Calif. 93408
Phone (805) 781-5900
Fax (805) 781-1388
Email: centralservices@co.slo.ca.us

County of San Luis Obispo Veteran's Memorial Building



801 GRAND AVE
SAN LUIS OBISPO, CA. 93408

For Reservations & Information contact the

COUNTY OF SAN LUIS OBISPO

CENTRAL SERVICES

[805] 781-5900

Our special indoor facilities at the SLO Veterans Hall provides excellent opportunities for trade shows, hobby or craft events, large scale meetings or ballroom dancing. Many local clubs and organizations prefer to meet at the hall because of it's spacious interior and it's cozy meeting rooms. Regional groups prefer to meet at the hall because it is located only one-quarter mile from the California Polytechnic State University at San Luis Obispo (Cal Poly) and across the street from a number of nationally recognized hotel facilities, restaurants and other business services.

All persons or groups requesting to use the Veterans Hall must first obtain a permit for that use from the County of San Luis Obispo, Central Services Department. By calling [805] 781-5900, you can make a reservation one year in advance.

Directions: 801 Grand Ave., San Luis Obispo, California 93408

Heading North on Hwy 101 take the Grand Ave. exit. Turn right onto Grand Ave. The Vet's Hall will be a couple of blocks down on your right side.

Heading South on Hwy 101 take the Monterey St. exit and follow to the left over the freeway. This street will merge onto Monterey St. Follow Monterey St. to the Grand Ave. stoplight. Turn right. The Vet's Hall will be on the left hand side.

FREQUENTLY ASKED QUESTIONS.

Square footage: Main Hall and Right Wing together are approximately 6000 sq. ft.

Parking: There is a large parking lot with handicapped accessible spaces. There is plenty of off-street parking available

Dinning Capacity: You will need to make a top floor rental, which includes the Main Hall, adjoining Right Wing and the lounge. Dining capacity is approximately 350.

Kitchen: There is a commercial size kitchen located on the bottom floor of the facility. Caterers will have access to the Main Hall and Right Wing from an outside stairway. This kitchen has a large stove and a large refrigerator and freezer. There is no ice machine. There is a large coffee maker and a commercial dishwasher.

Kitchenette: There is a small kitchenette located in the lounge. It has a refrigerator, sink, commercial coffee pot and one microwave. No stove or warming trays are available.

Kitchen equipment and dining supplies There is none. Caterers will be responsible for bringing in and clearing out all of their own cooking utensils and dinnerware.

Stage: There is a performance stage located in the Main Hall. It is approximately 900 sq. ft. and has curtains. There is some lighting but it is recommended that you bring in your own equipment for more extensive theatrical events or stage productions. The stage has two restrooms and access to the stage ADA compliant. There are plenty of outlets for DJ'S and bands to set up.

FREQUENTLY ASKED QUESTIONS CONT...

Provision of rentals: We provide rectangular and round tables. There are approx 38 (8' long rectangular) tables and 22 (60" round) tables with approx 380 chairs for use in the Main Hall and the Right Wing and 6 tables and 20 chairs in the Lounge.

Noise restrictions: the facility is located in a residential area so appropriate levels of sound are highly recommended after 5pm. All renters will minimize noise impact in the Main Hall and Right Wing during daytime hours of 8am to 5pm that may conflict or disrupt courtroom sessions in the left wing. Set-up sessions should pay close attention to noise levels caused by movement of tables, chairs and other equipment.

Audio Visual Equipment: There is no audio-visual equipment available at the Veteran's Hall. There is a pull-down screen located on the stage of the Main Hall and one on the wall in the Lounge. This screen is not portable.

ABC license: The sale or consumption of alcohol beverages require advance permission specifically granted by the County and shall be subject to the rules and regulations of the California Alcoholic Beverage Control Board.

Decorations: Please do not staple, tack or glue decorations to the ceiling, wall or painted surfaces. All balloons need to be removed. Blue painters tape is recommended. No smoke or fog machines are permitted. Do not hang items off the light or ceiling fixtures.

Insurance: You may be required to provide a certificate of insurance, adding the County as an additional insured, depending on the size of your event or if you are serving/selling alcohol.